

Developed and Approved by the American Camping Association

Please type or print

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_

Permanent Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

School or Business Address \_\_\_\_\_

Dates Available From \_\_\_\_\_ to \_\_\_\_\_ (Our camp season runs eight weeks in the summer)

What type of position do you want at camp? \_\_\_\_\_ Salary desired? \_\_\_\_\_

Do you meet or exceed any minimum age requirements for that position?  Do not know minimum age  Yes  No

Can you perform the essential functions of the job for which you have applied, with or without reasonable accommodation?  Yes  No

Do you have any experience working at camps?  Yes  No

If yes, please list \_\_\_\_\_

**Past Work History** Provide a full record of all employment (paid and volunteer) and explain any gaps in employment.

Include any positions on camp staff. Use a separate sheet (if necessary).

Dates	Employer/Supervisor	Address & Phone	Position	Reason for Leaving

Indicate any employer you do not wish us to contact, and the reason \_\_\_\_\_

**References** Provide three persons (not relatives) having knowledge of your character, experience, work habits, and ability.

Name \_\_\_\_\_ Address, City, State \_\_\_\_\_ Phone \_\_\_\_\_

Please check those items in which you hold current certification and attach a copy of your certification(s):

Elementary/Secondary Education  Psychology  CPR  First Aid

Do you have a valid driver's license?  Yes  No State \_\_\_\_\_ Expiration Date \_\_\_\_\_

Do you have current chauffeur's-type license?  Yes  No

Do you have a commercial driver's license?  Yes  No

**Education** High School and Beyond

Years	School	Major Subjects	Degree Granted

**Camp Program Skills** In the following, put a "T" before those activities you can organize and teach as an expert, and an "A" for those activities in which you can assist. Put a "C" after those in which you have current certification and attach a copy of your certification.

<b>Adventure/Challenge</b> ___ challenge/ropes course ___ climbing/repelling _____  <b>Arts/Crafts</b> ___ ceramics/pottery ___ drawing/painting ___ leather craft ___ photography ___ woodworking _____  <b>Campcraft/Pioneering</b> ___ backpacking ___ campcraft ___ hiking ___ orienteering ___ outdoor cooking ___ outdoor living skills ___ wilderness _____	<b>Drama</b> ___ theater _____  <b>Miscellaneous</b> ___ foreign languages ___ leadership development/CIT ___ storytelling ___ team building _____  <b>Nature</b> ___ animals/animal care ___ birds ___ environmental studies ___ farming/gardening ___ flowers ___ forestry ___ insects ___ rocks/minerals _____	<b>Sports/Fitness</b> ___ archery ___ baseball/softball ___ basketball ___ football ___ golf ___ hockey (in-line/ice) ___ horseback riding ___ informal games ___ lacrosse ___ martial arts ___ soccer ___ tennis ___ track/field ___ volleyball _____	<b>Waterfront Activities</b> ___ canoeing ___ creek walks ___ fishing ___ rafting ___ rowing ___ swimming _____
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**Harassment** The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: a prior accusation or conviction is not an automatic bar to employment. The type of conviction or accusation and when it occurred will be evaluated by the camp before any decision is made).  Yes  No

If yes, please explain \_\_\_\_\_

**Criminal Record** Have you ever been convicted of a crime, other than a minor traffic offense?  Yes  No  
 (Note: a prior accusation or conviction is not an automatic bar to employment. The type of conviction or accusation and when it occurred will be evaluated by the camp before any decision is made).

If yes, please explain \_\_\_\_\_

I authorize investigation of all statements herein, including any check of criminal records, and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that untrue, misleading, or omitted information herein or in other documents completed by the applicant may result in dismissal, regardless of the time of discovery by the camp.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please send completed application to:  
**Hideaway Day Camp • 3471 Arcola Road • Collegeville, PA 19426**  
**610.489.2191**

# HIDEAWAY DAY CAMP VOLUNTARY DISCLOSURE STATEMENT

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Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Other names by which known (e.g. maiden name) \_\_\_\_\_

Previous residence(s) for last 5 years (include college and home residences):

Address \_\_\_\_\_ City, State \_\_\_\_\_ Years \_\_\_\_\_

Address \_\_\_\_\_ City, State \_\_\_\_\_ Years \_\_\_\_\_

Address \_\_\_\_\_ City, State \_\_\_\_\_ Years \_\_\_\_\_

Address \_\_\_\_\_ City, State \_\_\_\_\_ Years \_\_\_\_\_

Have you ever been convicted of any crime relating in any manner to children and/or your conduct with them?  Yes  No

If yes, please explain (use a separate sheet if necessary): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of any crime including, but not limited to, those listed below and/or any crime similar in any manner to those listed below?  Yes  No

- Indecent assault and battery on a child under fourteen
- Indecent assault and battery on a mentally retarded person
- Indecent assault and battery on a person who has obtained the age of fourteen
- Rape
- Rape of a child under sixteen with force
- Assault with intent to commit rape
- Kidnapping of a child under sixteen with intent to commit rape
- Distribution and trafficking of narcotics or other controlled substances
- Intent to commit any of the above crimes

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been judged for civil penalties or damages involving sexual or physical abuse of children?  Yes  No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you now or have you ever been subject to any court order involving sexual or physical abuse of a minor, including, but not limited to a domestic order of protection?  Yes  No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have your parental rights ever been terminated for reasons involving sexual or physical abuse of children?  Yes  No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I understand that:

- (a) The camp may deny employment to any person who answers any of the questions above in the affirmative (b) In applying for a camp position the information which I have furnished on this form is subject to verification, which may include a criminal history check and request from any Central Registry of child abusers (c) The camp may terminate employment or volunteer service of any person found to have a history of complaints of abuse of a minor and/or found to have resigned, been terminated or been asked to resign from a position whether paid or unpaid, due to complaint(s) of sexual abuse of a minor (d) This disclosure statement must be updated yearly.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature of Minor's Parent or Guardian \_\_\_\_\_ Date \_\_\_\_\_

Please send voluntary disclosure to:

Hideaway Day Camp • 3471 Arcola Road • Collegeville, PA 19426

610.489.2191